

Periodic Appraisal of Existing Graduate Programs (Requires External Consultants)

Schedule of Reviews:

Graduate Program reviews will be synchronized with Undergraduate Program reviews and, where possible, with accreditation reviews

- o An attempt will be made to conduct all reviews (undergraduate, beaccreditation
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- Courses
- Milestone requirements
- Explain how the proposed curriculum addresses the current state of the discipline or area of study
- Unique or innovative aspects
- Nature and appropriateness of research requirements
- Evidence that 2/3 of course content is clearly at the graduate level

Mode of delivery

- Appropriate for Degree Level Expectations

Assessment of teaching & learning

- Assessing achievement of Degree Level Expectations

Resources

- Adequacy of unit's human, Adequacy thaturse level

- Employment following graduation (6 months, 2 years)
- Post graduate study
- Alumni reports on program quality

Quality Enhancements

- Initiatives to enhance the quality of the program and/or enrich the experiences of students
- Innovative aspects of the program

Process:

Internal

- Program member with primary responsibility for preparation of the brief meets with the Vice Provost (Graduate & Postdoctoral Studies) and/or the Co Chairs of SUPR G to discuss preparation of the brief and the process for appraisal
- Brief is submitted to SUPR G
- SUPR G determines Internal Reviewers
- Internal Reviewers review the brief
- Co Chairs of SUPR G and the Vice Provost (Graduate and Postdoctoral Studies), select two external consultants (see the document *“Nomination and Selection of External Consultants for Graduate Program Reviews”* for criteria)
- On site visit of the external consultants, accompanied by the Internal Reviewers takes place
- The External Consults submit a joint report to SUPR G; the report is sent to the program, Department/School Chair/Director, and Dean with the request for a response
 - The program and department/school are required to submit a response (it can be a joint response or separate responses); the Dean may choose to submit a response.
- Internal Reviewers receive the External Consultants' report, 2 to joint

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recommendations related to all reviews are stored in the office of the Vice Provost,
Graduate and Postdoctoral Studies

- Dean's and Department/Program Chairs will have access to these documents
- Senate will receive the executive summary of the review, including prioritized recommendations, from SCAPA
- The summary, prioritized recommendations and evaluation rating will be posted publicly